



Donnington & Muxton Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
Email: clerk@donningtonmuxton-pc.gov.uk
Website: www.donningtonmuxton-pc.gov.uk
Telephone: 01952 608001

To all Members of this Parish Council

17th July 2025

Committee Members: Councillors I Alexander, L Dugmore, Z Harrison, R Overton and O Vickers. Ex-officio members: Councillor J Urey.

Dear Councillor,

You are summonsed to attend a meeting of the
Staff and Personnel Committee Meeting on Thursday 24th July 2025 commencing at 6.30pm.
The meeting will be held at Turreff Hall, Donnington

AGENDA

SP25/06/06 Apologies: To note the apologies of those unable to attend.

SP25/06/07 Declaration of Interests: Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Private Session

Councillors are asked to consider entering into Private Session. Under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

SP25/06/08 Staffing

To discuss the Scaling Points for the internal advertisement for a Clerk, and external advertisement for an Events Officer with consideration to increasing the Events Officers hours and possible future proofing this post should Muxton split with Donnington. Also, to change the Deputy Clerks job title to Deputy Clerk and Responsible Financial Officer (RFO) with no financial remuneration.

Yours faithfully

R Morgan (BA Hons)
Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

SILVER AWARD 2024
Proudly supporting those who serve.



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS